

Date 2023-2024

Dear Christine

Thank you for your patience, we have now received your 2023 club insurance documents from our insurance broker Howden which are attached.

These certificates should be kept in a safe place and copies of the Employers Liability Certificate should be displayed at all venues that your club trains at.

The insurance provided by Swim England as part of your affiliation covers all approved members of Swim England. If Swim England withdraws approval of any individual or club for any reason, including affiliation/Swimmark non-compliance or not adhering to our Safeguarding policies, the member or club will no longer be covered by the insurance. This is a decision taken by Swim England and not our insurers.

If clubs have a wage roll which totals in excess of £50,000.00 they will need to inform our insurers Howden on 0121 698 8050.

Claims Notification Requirements

It is important that all incidents that may give rise to a claim are reported to our insurers Howden as soon as possible after the event. This will enable Insurers to carry out investigations at an early stage whilst information relating to the claim remains fresh in the mind. This will also ensure that you are complying fully with your policy terms and conditions.

Additionally you are also required to comply with the amendments to the Ministry of Justice procedures which came into effect on 31st July 2013.

These require disclosure of insurance details within 24 hours of contact by Third Party solicitors following an injury where you may be liable. Failure to comply with the revised procedures will result in a sharp increase in costs.

In order to achieve this, we ask that you notify Howden immediately of any incident that involves:-

- a fatal accident.
- an injury involving either referral to or actual hospital treatment.
- any allegations of libel/slander.
- any allegations of Professional Negligence i.e. arising out of tuition, coaching or advice given.
- any investigation under any child protection legislation.
- any circumstance involving damage to third party property.

If you have any queries with regard to your insurance do not hesitate to contact us.

Regards

Swim England Membership Services

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